

## Updated Balanga Water District Annual Procurement Plan for FY 2025


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10404-010	Procurement of Office Supplies - 1st Semester	All Department	NO	Shopping	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	459,094.66	459,094.66		Office Supplies - 1st Semester
10404-010	Procurement of Office Supplies - 2nd Semester	All Department	NO	Shopping	09/01/2025	N/A	09/12/2025	09/13/2025	Corporate Budget	459,094.66	459,094.66		Office Supplies - 2nd Semester
50203-210-03	Information & Communications Technology Equipment. (Printer, UPS, Vinyl Label printer)	Admin Department	NO	Shopping	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	63,000.00	63,000.00		For Office use
50203-210-99	Other Machinery & Equipment. (Mop, Tools Set)	Admin Department	NO	NP-53.9 - Small Value Procurement	03/03/2025	N/A	03/14/2025	03/15/2025	Corporate Budget	25,000.00	25,000.00		For Office use
50203-220-01	Furnitures & Fixtures. (Air Cooler, Chair, Drawers)	Admin Department	NO	NP-53.9 - Small Value Procurement	04/01/2025	N/A	04/12/2025	04/13/2025	Corporate Budget	162,000.00	162,000.00		For Office use
10605-030	Android Tablet	Admin Department	NO	NP-53.9 - Small Value Procurement	04/01/2025	N/A	04/12/2025	04/13/2025	Corporate Budget	150,000.00		150,000.00	5 units android tablet for Office use.
10605-990	Automated External Defibrillator	Admin Department	NO	NP-53.9 - Small Value Procurement	04/01/2025	N/A	04/01/2025	04/01/2025	Corporate Budget	180,000.00		180,000.00	For first aid.
10605-990	CCTV Full Set-up	Admin Department	NO	NP-53.9 - Small Value Procurement	03/03/2025	N/A	03/14/2025	03/15/2025	Corporate Budget	150,000.00		150,000.00	CCTV for office (inside and outside)
10604-010	Construction of Additional Building for BOD	Admin Department	NO	Competitive Bidding	05/05/2025	05/25/2025	05/28/2025	05/29/2025	Corporate Budget	3,200,000.00		3,200,000.00	For BOD meetings, gatherings, guest area.
10605-990	Other Machinery & Equipment and Furniture & Fixtures for the Additional Building of BOD	Admin Department	NO	NP-53.9 - Small Value Procurement	08/04/2025	N/A	08/15/2025	08/16/2025	Corporate Budget	490,000.00		490,000.00	Sound System and Furnitures for the new constructed building.
10606-010	Procurement of Motor Vehicle (Van Type)	Admin Department	NO	Competitive Bidding	05/05/2025	05/25/2025	05/28/2025	05/29/2025	Corporate Budget	2,500,000.00		2,500,000.00	Motor Vehicle of office use.
10606-010	Procurement of Motor Vehicle (Pick-up Type)	Admin Department	NO	Competitive Bidding	05/05/2025	05/25/2025	05/28/2025	05/29/2025	Corporate Budget	1,700,000.00		1,700,000.00	Motor Vehicle of office use.
10605-030	ICT Equipment (ID Printer, laptop)	Admin Department	NO	NP-53.9 - Small Value Procurement	03/03/2025	N/A	03/14/2025	03/15/2025	Corporate Budget	300,000.00		300,000.00	For office productivity.
50203-090	Fuel for Motor Vehicles of Admin Department. (Gas, Diesel)	Admin Department	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	01/17/2025	01/18/2025	Corporate Budget	420,000.00	420,000.00		Fuel expense for motor vehicles of admin department.
50203-210-02	Adding Machine	Finance Department	NO	NP-53.9 - Small Value Procurement	05/05/2025	N/A	05/16/2025	05/17/2025	Corporate Budget	5,000.00	5,000.00		For office use
50203-210-03	Information & Communications Technology Equipment. (Desktop, Networking, Printer, UPS)	Finance Department	NO	NP-53.9 - Small Value Procurement	06/02/2025	N/A	06/13/2025	06/14/2025	Corporate Budget	169,000.00	169,000.00		For office use
50203-220-01	Furnitures & Fixtures. (Cabinets)	Finance Department	NO	NP-53.9 - Small Value Procurement	06/02/2025	N/A	06/13/2025	06/14/2025	Corporate Budget	145,000.00	145,000.00		Additional Cabinets for permanent records.
10607-010	Extension of Finance Department Room (Dividers)	Finance Department	NO	NP-53.9 - Small Value Procurement	06/02/2025	N/A	06/13/2025	06/14/2025	Corporate Budget	150,000.00		150,000.00	Expansion of Finance Department
10607-010	Floor Mounted Air Conditioner	Finance Department	NO	NP-53.9 - Small Value Procurement	05/05/2025	N/A	05/16/2025	05/17/2025	Corporate Budget	150,000.00		150,000.00	Additional Aircon for Finance Department
50203-210-02	Office Equipment (Adding Machine, Money Counter and Dectector)	Commercial Department	NO	NP-53.9 - Small Value Procurement	03/03/2025	N/A	03/14/2025	03/15/2025	Corporate Budget	29,000.00	29,000.00		For office use.
50203-210-03	Information & Communications Technology Equipment. (Desktop, Printer, UPS)	Commercial Department	NO	NP-53.9 - Small Value Procurement	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	518,000.00	518,000.00		For replacement and spare of computer and UPS.

50203 210-99	Other Machinery & Equipment (Cellular Phone, Printer)	Commercial Department	NO	NP-53.9 - Small Value Procurement	04/01/2025	N/A	04/01/2025	04/01/2025	Corporate Budget	140,000.00	140,000.00		For meter readers
50203 220-01	Office Chair	Commercial Department	NO	NP-53.9 - Small Value Procurement	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	15,000.00	15,000.00		Additional Office chair for commercial.
50203 090	Fuel for Motor Vehicles of Commercial Department	Commercial Department	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	01/17/2025	01/18/2025	Corporate Budget	252,000.00	252,000.00		Fuel expense for motor vehicles of commercial department.
10606 010	Motor Vehicle (Kulong-Kulong)	Commercial Department	NO	NP-53.9 - Small Value Procurement	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	300,000.00		300,000.00	2 units kolong-kolong for meter readers.
50203 210-03	Desktop Monitor	Water Resources	NO	Shopping	02/10/2025	N/A	02/21/2025	02/22/2025	Corporate Budget	5,000.00	5,000.00		Spare
50203 210-99	Other Machinery and Equipment	Water Resources	NO	NP-53.9 - Small Value Procurement	03/17/2025	N/A	03/28/2025	03/29/2025	Corporate Budget	675,000.00	675,000.00		Various Equipments for pump stations
50203 210-99	Submersible Pump and Motors (2HP, 3HP)	Water Resources	NO	NP-53.9 - Small Value Procurement	03/11/2025	N/A	03/22/2025	03/23/2025	Corporate Budget	560,000.00	560,000.00		For replacement of old pump and motor
50203 220-01	Office Chair	Water Resources	NO	NP-53.9 - Small Value Procurement	02/10/2025	N/A	02/21/2025	02/22/2025	Corporate Budget	5,000.00	5,000.00		For office use
50203 090	Fuel for Motor Vehicles of Water Resources Division (Gasoline)	Water Resources	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and	N/A	N/A	01/17/2025	01/18/2025	Corporate Budget	299,040.00	299,040.00		Fuel for Motor Vehicles
10603 110-04	Cabog-Cabog Well Source Development (Labor Cost)	Water Resources	NO	NP-53.9 - Small Value Procurement	01/27/2025	N/A	02/07/2025	02/08/2025	Corporate Budget	880,000.00		880,000.00	Well Drilling - Labor Cost
10603 110-04	Cabog-Cabog Well Source Development (Materials Cost)	Water Resources	NO	NP-53.9 - Small Value Procurement	01/27/2025	N/A	02/07/2025	02/08/2025	Corporate Budget	320,000.00		320,000.00	Well Drilling - Material Cost (150mm GI Pipe S-40)
10604 010	Construction of Pump House (New Cabog-Cabog PS)	Water Resources	NO	NP-53.9 - Small Value Procurement	02/17/2025	N/A	02/28/2025	03/01/2025	Corporate Budget	120,000.00		120,000.00	Materials for Construction of Pumphouse
10605 990	Other Machinery and Equipment (Cabog-Cabog New Pump Station)	Water Resources	NO	NP-53.9 - Small Value Procurement	02/17/2025	N/A	02/28/2025	03/01/2025	Corporate Budget	790,000.00		790,000.00	12KVa Gen Set, ATS, Riser Pipes, Pump and Motor, Powerlines
10603 110-04	Cupang Proper - Well Source Development (Labor Cost)	Water Resources	NO	NP-53.9 - Small Value Procurement	05/12/2025	N/A	05/23/2025	05/24/2025	Corporate Budget	720,000.00		720,000.00	Well Drilling - Labor Cost
10603 110-04	Cupang Proper - Well Source Development (Materials Cost)	Water Resources	NO	NP-53.9 - Small Value Procurement	05/12/2025	N/A	05/23/2025	05/24/2025	Corporate Budget	220,000.00		220,000.00	Well Drilling - Materials Cost (200mm GI Pipe S-40)
10604 010	Construction of Pump House (New Cupang Proper PS)	Water Resources	NO	NP-53.9 - Small Value Procurement	06/09/2025	N/A	06/20/2025	06/21/2025	Corporate Budget	150,000.00		150,000.00	Materials for Construction of Pumphouse
10605 990	Other Machinery and Equipment (Cupang Proper New Pump Station)	Water Resources	NO	NP-53.9 - Small Value Procurement	06/09/2025	N/A	06/20/2025	06/21/2025	Corporate Budget	905,000.00		905,000.00	20KVA Gen Set, ATS, VFD
10605 990	Other Machinery and Equipment (Cupang Proper New Pump Station)	Water Resources	NO	NP-53.9 - Small Value Procurement	06/09/2025	N/A	06/20/2025	06/21/2025	Corporate Budget	585,000.00		585,000.00	Riser Pipes, 7.5HP Pump and Motor, Power Lines
10699 990-02	Power Production Equipment (12KVS Portable Genset)	Water Resources	NO	NP-53.9 - Small Value Procurement	07/07/2025	N/A	07/18/2025	07/19/2025	Corporate Budget	450,000.00		450,000.00	3-units 12KVA portable genset for Talisay Phase 3, Bataan Homes, St. Francis)
10603 110-08	Pressure Tank (315 Gallons)	Water Resources	NO	NP-53.9 - Small Value Procurement	04/09/2025	N/A	04/20/2025	04/21/2025	Corporate Budget	100,000.00		100,000.00	Spare
10699 990-02	Procurement and Installation of Solar Panels	Water Resources	NO	NP-53.9 - Small Value Procurement	05/05/2025	N/A	05/16/2025	05/17/2025	Corporate Budget	950,000.00		950,000.00	Labor and Materials

10605 990	Submersible Pump and Motors (Spare / Unforeseen Contingency)	Water Resources	NO	NP-53.9 - Small Value Procurement	03/11/2025	N/A	03/22/2025	03/23/2025	Corporate Budget	2,320,000.00		2,320,000.00	Spare / Unforeseen Contingency (15HP, 20HP, 7.5HP, 5HP, 3HP, 2HP)
52023 210-03	Desktop Monitor	Maintenance Division	NO	NP-53.9 - Small Value Procurement	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	5,000.00	5,000.00		Spare
52023 210-08	Disaster Response and Rescue Equipment (DRRM Equipment)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	03/03/2025	N/A	03/14/2025	03/15/2025	Corporate Budget	30,000.00	30,000.00		Fire alarm, Fire Extinguisher, Smoke Detector, Luminous Signage
52023 210-99	Other Machinery and Equipment (Power Tools, Hand Tools)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	04/07/2025	N/A	04/18/2025	04/19/2025	Corporate Budget	127,000.00	127,000.00		Chipping gun, Concrete cutter, Warning Signages, Hand Tools, Wheel Borrow
52023 220-01	Office Chair	Maintenance Division	NO	NP-53.9 - Small Value Procurement	03/03/2025	N/A	03/14/2025	03/15/2025	Corporate Budget	5,000.00	5,000.00		For office use
52023 090 / 52029 010-05	Fuel for Motor Vehicles, Concrete Cutters, Genset of Maintenance Division (Diesel and Gasoline)	Maintenance Division	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	01/17/2025	01/18/2025	Corporate Budget	701,400.00	701,400.00		Fuel for Motor Vehicles
10603 110-09	Bataan Homes Subdivision - Rehabilitation (Labor Cost)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	332,640.00		332,640.00	Pipelines (Labor Cost) - Demolition, Excavation, Restoration
10603 110-09	Bataan Homes Subdivision - Rehabilitation (Materials Cost & Contingencies)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	02/03/2025	N/A	02/14/2025	02/15/2025	Corporate Budget	727,360.00		727,360.00	Pipelines (Material Cost) - PVC Pipes, Fittings, Contingencies
10603 110-11	Transfer of Service Connections - Bataan Homes Subd.	Maintenance Division	NO	NP-53.9 - Small Value Procurement	02/24/2025	N/A	03/07/2025	03/08/2025	Corporate Budget	440,000.00		440,000.00	Materials for transfer of service connections (Bataan Homes)
10603 110-09	Central Atrium Subdivision - Rehabilitation (Labor Cost)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	05/05/2025	N/A	05/16/2025	05/17/2025	Corporate Budget	320,040.00		320,040.00	Pipelines (Labor Cost) - Demolition, Excavation, Restoration
10603 110-09	Central Atrium Subdivision - Rehabilitation (Materials Cost & Contingencies)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	05/05/2025	N/A	05/16/2025	05/17/2025	Corporate Budget	894,960.00		894,960.00	Pipelines (Material Cost) - PVC Pipes, Fittings, Contingencies
10603 110-11	Transfer of Service Connections - Central Atrium Subdivision	Maintenance Division	NO	NP-53.9 - Small Value Procurement	05/26/2025	N/A	06/06/2025	06/07/2025	Corporate Budget	100,000.00		100,000.00	Materials for transfer of service connections (Central Atrium)
10603 110-09	Cupang Proper (St.Anne Subdivision) Expansion	Maintenance Division	NO	NP-53.9 - Small Value Procurement	08/04/2025	N/A	08/15/2025	08/16/2025	Corporate Budget	3,385,000.00		3,385,000.00	Revised budget for Well Source Development and expansion of St. Anne Subdivision (Cupang Proper).
10401 010	Fittings for New Connections (1st Semester)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	01/27/2025	N/A	02/07/2025	02/08/2025	Corporate Budget	835,250.00		835,250.00	Fittings for New Connections - 1st Semester
10401 010	Fittings for New Connections (2nd Semester)	Maintenance Division	NO	NP-53.9 - Small Value Procurement	07/07/2025	N/A	07/18/2025	07/19/2025	Corporate Budget	835,250.00		835,250.00	Fittings for New Connections - 2nd Semester
10605 990	Concrete Mixer	Maintenance Division	NO	NP-53.9 - Small Value Procurement	03/10/2025	N/A	03/21/2025	03/22/2025	Corporate Budget	60,000.00		60,000.00	1 bagger concrete mixer
10605 990	Electric Jack Hammer	Maintenance Division	NO	NP-53.9 - Small Value Procurement	02/10/2025	N/A	02/21/2025	02/22/2025	Corporate Budget	150,000.00		150,000.00	For demolition
10606 010	Procurement of Motor Vehicle - Light-Duty Truck	Maintenance Division	NO	Competitive Bidding	05/05/2025	05/25/2025	05/28/2025	05/29/2025	Corporate Budget	2,000,000.00		2,000,000.00	Maintenance personnel service
52025 010	Land titling of pump station in St. Rose Subd., Silverland Subd., Our Lady of Lourdes Subd., and Sta. Monica Subd.	Admin Department	NO	NP-53.5 Agency-to-Agency	06/020/2025	N/A	06/020/2025	06/020/2025	Corporate Budget	2,330,000.00	330,000.00	2,000,000.00	Budget Augmentation to fund the procurement of titling.
10605 990	Construction of office extension of GM and parking space of office vehicle.	Admin Department	NO	NP-53.9 - Small Value Procurement	07/07/2025	N/A	07/18/2025	07/19/2025	Corporate Budget	900,000.00	900,000.00		Budget Augmentation to fund the procurement of office extension of GM

50213 050	Preventive Maintenance of Generator Set	Water Resources	NO	NP-53.9 - Small Value Procurement	07/18/2025	N/A	07/21/2025	07/21/2025	Corporate Budget	100,000.00	100,000.00		Budget Augmentation to fund the preventive maintenance of Generator Set
50213 050	Insurance of newly purchase Pick-up and 2-units trycycle.	Water Resources	NO	NP-53.5 Agency-to-Agency	08/25/2025	N/A	08/27/2025	08/27/2025	Corporate Budget	80,000.00	80,000.00		Budget Augmentation to fund the Insurance of newly purchase office vehicles.
10605 990	Additional Various Materials for the Construction of the Conference Building	Admin Department	NO	NP-53.9 - Small Value Procurement	07/07/2025	N/A	07/18/2025	07/19/2025	Corporate Budget	413,792.00	413,792.00		Additional budget for the cost adjusted of materials need for the construction of Conference Hall.
			YES	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-			
			NO	Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		-			
			NO	Direct Contracting	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	Repeat Order	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.2 Emergency Cases	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.3 Take-Over of Contracts	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.4 Adjacent or Contiguous	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.8 Defense Cooperation Agreement	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.11 NGO Participation	Indicate Date	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.12 Community Participation	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.13 UN Agencies, Int'l Organizations or International Financing Institutions	N/A	N/A	Indicate Date	Indicate Date		-			
			NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products a	N/A	N/A	Indicate Date	Indicate Date		-			

Prepared by:


  
**Justine B. Santos**  
 BAC Member

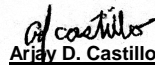
Checked by:

  
**Loreto Q. Palad**  
 BAC Chairman

Noted by:

  
**Engr. Charito G. Rodriguez**  
 Head of Procuring Entity

  
**Rosario F. Legaspi**  
 BAC Member

  
**Ariay D. Castillo**  
 BAC Member