



**BALANGA WATER DISTRICT**  
EGSA, Four-Lanes, Tuyo, Balanga City, Bataan 2100  
Mobile No. +639-190-870-348



**RFQ No.: 2025-001**

**REQUEST FOR QUOTATION**

<b>Name of Supplier:</b>	Please quote us your lowest price of the following articles subject to the terms and conditions contained herein:
<b>Address:</b>	
<b>Tel. No.:</b>	
<b>Fax:</b>	

Item No.	Unit	Item Description	Qty	Unit Cost	Amount
	package	Supply of septage management services for Balanga Water District	1		

**TOTAL AMOUNT IN WORDS:**

<p>Quoted by:</p> <p>_____</p> <p>Supplier</p> <p>Terms &amp; Conditions:</p> <ol style="list-style-type: none"><li>1. As a government agency, BLWD shall deal only with a legitimate supplier / contractor which issue BIR-registered official receipt;</li><li>2. All quoted prices must be inclusive of 5% tax for materials &amp; supplies; 6% for labor and 1% expanded withholding tax</li></ol>	<p>Requested by:</p> <p> <b>Loreto Q. Palad</b> BAC Chairman</p> <p>Noted by:</p> <p> <b>Engr. Charlito G. Rodriguez</b> General Manager</p>
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**Conduct census, collection, treatment, transport, and disposal of septage for Balanga Water District concessionaires**

Description	Category	Quantity	Unit Cost	Volume of Septage
Desludging of septic tank	Residential/Commercials/ Industrial/Institutional/ Government	Fifteen (15) households per month	Php 5,000.00	Per Septic Tank of maximum 2500 liters

**Project Overview:**

The project calls for the procurement of a qualified **Service Provider** for the provision of a sustainable and environmentally acceptable Septage Management Services for the **Balanga Water District**.

The services required are to survey, identify, and schedule residential, commercial, industrial, institutional, and government establishments for collection, transportation, and treatment of septage as well as disposal of biosolids. The Service Provider must have an existing septage treatment facility or an agreement with a Department of Health accredited treatment facility within or near Bataan area.

Such services cover residential, commercial, industrial, institutional, and government establishments with BLWD water service connections in the City of Balanga, Bataan.

**Permits, Licenses, and Clearances:**

The **Service Provider** shall submit its **Environmental Sanitation Clearance (ESC)** issued by the Department of Health (DOH) for the previous or existing operations of a septage desludging, treatment and disposal under the name of the Service Provider and **must be compliant with ISO 14001:2015 Environmental Management System and ISO 9001:2015 Quality Management System**.

It shall be the sole responsibility of the Service Provider to secure and renew the pertinent clearances and permits to ensure that they are legally authorized by the concerned Local Government Units and government agencies to operate and undertake this septage management service.

The **Service Provider** shall have a good track record and experience in septage desludging, transporting, treatment and proper disposal. Shall have at least one (1) contract similar in nature to the project for bid, whether on-going or completed for the last three (3) years prior to the submission of bids. Submit copies of such contract.

- a. Shall have an ISO Certification in Quality Management Systems and in Environmental Management Systems by the time of bid submission.
- b. Shall have the proven experience in the operation and maintenance of vacuum trucks and must submit documents to show experience.
- c. Has an accredited Pollution Control Officer to monitor closely the desludging activities
- d. Tanker drivers and desludging assistants shall have at least three (3) years similar working experience, and tanker drivers shall have valid certification by accredited testing agency.

**Scope of work:**

- 1. Primary Works**
  - a. Undertake actual desludging (collection of sludge using VTUs)
  - b. Direct transport and treatment of collected sludge to Septage Treatment Facility
  - c. Issue DOH-approved Manifest Forms upon completion of the desludging service
  
- 2. Value-Added Works**
  - a. Preparation of zoning and saturation drive plan
  - b. Organize orientation meeting with LGU and Barangay Officials to discuss EK's Information Education Campaign (IEC), simple desludging process, stakeholder's roles and responsibilities, and zoning and saturation drive plan.
  - c. Advance Party Census with MENRO, Barangay Officials, and homeowners two weeks before actual desludging to brief them on procedures, conduct visual inspection of septic tank conditions using the septic tank inspection form, confirmation of households for desludging and advisement of schedules, payment options, and other related matters.
  - d. Create and maintain a database, and scan, store, and digitally submit the septic tank inspection forms and Manifest Forms to the BLWD, DOH, LGU, and other government instrumentalities

**Project Term:**

This project shall have a term of One (1) year from effective date