



## **BALANGA WATER DISTRICT**

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### **BALANGA WATER DISTRICT (BLWD) AGENCY REVIEW AND COMPLIANCE PROCEDURE ON SALN**

#### **I. PURPOSE**

This issuance prescribes the procedures for the submission and review of the Statements of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Connections (hereinafter referred to as the Statement/s) of the officials and employees of this Agency in compliance with Section 10 of the Republic Act No. 6713, otherwise known as the Code of Conduct and Ethical Standards of Public Officials and Employees and Civil Service Commission Resolutions Nos. 1300455 and 1500088.

#### **II. DECLARATION OF POLICY**

Subject to existing rules and as mandated by Republic Act No. 6713, it is adopted as a policy of the Agency to require the full disclosure of Statements of Assets, Liabilities and Net Worth and Disclosure of Business Interests and Financial Connections of all its officials and employees, including those of their spouses and unmarried children under eighteen (18) years of age, and living in their household.

#### **III. COVERAGE**

A. The provisions of this issuance shall apply to all officials and employees of this Agency who are holding regular plantilla positions, to wit:

a.1 Within thirty (30) days after assumption of office, statements of which must be reckoned as of his first day of service;

a.2 On or before April 30 of every year thereafter. Statement of which must be reckoned as of the end of the preceding year.

a.3 Within thirty (30) days after separation from the service. Statement of which must be reckoned as of his last day of office.

B. Married couples who are either public officials or employees may file the required statement jointly or separately.