

**BALANGA WATER DISTRICT**EGSA, Four-Lanes, Tuyo, Balanga City, Bataan 2100  
Mobile No. +639-190-870-348

RFQ No.:

2023-042

Date

**REQUEST FOR QUOTATION**

Name of Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax: \_\_\_\_\_

Please quote us your lowest price of the following articles subject to the terms and conditions contained herein:

Item No.	Unit	Item Description	Qty	Unit Cost	Amount
		2. The security guards must undergo and pass the required pscho-neuro examination and drug test conducted by a Philippine National Police (PNP)/National Bureau of Investigation (NBI) accredited testing agency.			
		3. The security guards must be ready to perform other tasks as may be required by Balanga Water District management, related to security, safety and protection such as registering visitors, inspection of bags or cargo (in & out), inspection of vehicles, escorting VIPs and other administrative functions.			
		<b>II. CONTRACT PERIOD AND EXTENSION</b>			
		The Security Services shall be provided 24-hours daily from <b>January 2024 to December 2024</b> , extendible subject to the agreement of both parties based on the following performance criteria, among others:			
		a. quality of service delivered;			
		b. time management;			
		c. management and sustainability of personnel;			
		d. contract administration and management; and			
		e. provision of regular progress reports on the status of Balanga Water District premises in terms of security in accordance with the security plan. (Annex "B")			
		<b>III. SECURITY PLAN AND QUOTATION</b>			
		The quotation shall contain a breakdown of all costs, including cost of supplies and equipment, necessary for the execution of the contract. It shall be submitted together with a Proposed Security Plan. (Annex "C")			
		<b>IV. PAYMENT ARRANGEMENT/ COST ADJUSTMENT</b>			
		Payment shall be done on a monthly billing basis.			
		<b>3</b>			

(Total Amount in Words)

Quoted by:

\_\_\_\_\_  
Supplier

Requested by:

  
**AUREA O. ADRADOS**  
BAC Chairman

Terms &amp; Conditions:

1. As a government agency, BLWD shall deal only with a legitimate suppliers/contractors which issue BIR-registered official receipt;

Noted by: