



BALANGA WATER DISTRICT

St. Joseph St., Poblacion, Balanga City, Bataan 2100

Tel. No. (047) 237-3491

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November 22, 2017

Ms. Teresita M. Gequinto
OIC - SA
Commission on Audit
Regional Office No. III
Maimpis, City of San Fernando, Pampanga

Dear Ma'am,

We are submitting herewith the copy of Balanga Water District Schedule of Advances to Officers & employees as of November 15, 2017.

We hope you find them in order. Thank you.

Very truly yours,

Engr. Charlito G. Rodriguez
General Manager

Government Sector - A
Water Districts Audit Group
COA-Regional Office No. III
Received by:
Date: 11/22/17
Time: 3:58 pm

Report on Ageing of Cash Advances
Schedule of Advances to Officers & Employees
As of November 15, 2017

Agency Name: Balanga Water District
Agency Code:

Book No.:
Account Title: Advances to Officers & Employees
Account Code: 148

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why it liquidated after the cut-off date)
					Less than 30 days	31-60 days	61-365 days	over 1 year	
Kristina Q. Grupo	3/7/2017	BLWD Team Building	DV#17-03-10851; Check No. 1544261	30,000.00					March 13, 2017
Maria Victoria G. Tungol	3/24/2017	BLWD office renovation (Commercial department)	DV#17-03-10897; Check No. 1544307	4,000.00					March 31, 2017
Maria Victoria G. Tungol	4/11/2017	Staff Meeting	DV#17-04-10965; Check No. 1544375	3,500.00					April 19, 2017
Joseph Ryan Z. Datu	4/19/2017	Procurement of office supplies (DBM)	DV#17-04-10980 Check No. 1544390	30,000.00					April 20, 2017
Chiqui A. Aranas	5/31/2017	Family Day 2017	DV#17-05-11123 Check No. 1544532	21,000.00					June 2, 2017
Maria Victoria G. Tungol	7/24/2017	Commercial Department Improvement & Developmental Activities on July 28-29, 2017	DV#17-07-11283; Check No. 1544691	20,000.00					July 31, 2017
Joy Ann D. Binsol	7/27/2017	2017 BLWD Tree Planting Activity at Barangay Dangcol on July 28, 2017	DV#17-07-11292; Check No. 1544700	10,000.00					July 31, 2017
Joy Ann D. Binsol	8/1/2017	37th BLWD Anniversary Celebration	DV#17-08-11333; Check No. 1544740	25,000.00					August 10, 2017
Joy Ann D. Binsol	9/19/2017	Business Planning for 2018 of BLWD Officials, Heads & BOD Commercial Department	DV#17-09-11454; Check No. 1543861	70,000.00					September 29, 2017
Joseph Ryan Z. Datu	10/16/2017	Improvement & Developmental Activities on July 28-29, 2017	DV#17-10-11547; Check No. 1543954	16,500.00					October 17, 2017
Joseph Ryan Z. Datu	11/6/2017	1 unit Compact Welding Machine for Operation and Maintenance Use	DV#17-11-11639; Check No. 1602546	10,000.00					November 07, 2017
Joseph Ryan Z. Datu	11/9/2017	Procurement of office supplies (DBM)	DV#17-11-11648 Check No. 1602555	30,000.00					November 13, 2017
Totals				270,000.00					

Prepared by:
Jessy
Francisco Diana T. Bugay
Accounting Processor A

Checked by:
Jessy
Jegine M. Carpio
Department Manager B

Approved by:
[Signature]
Engr. Charito C. Rodriguez
General Manager

Verified by:

COA Resident Auditor

Date Submitted: