



PURCHASE ORDER

Supplier Jonie Rose Trading	Control # PO-2023-11-001149
Address J.P. Rizal St., Poblacion, Balanga City, Bataan	Date 10/31/2023
TIN 114-969-608-000	Form # BLWD-FM-ASD-001

Gentlemen:

Mode of Procurement

Please furnish this Office the following articles subject to the term and conditions contained herein:

Place of Delivery BLWD Admin Building	Delivery Term 30 days
Date of Delivery 11/30/2023	Payment Term

Stock #	Unit	Item Description	Quantity	Unit Cost	Amount
	Box(es)	Fastener, plastic	20	45.00	900.00
	Pack(s)	Folder with TAB, Legal, White (100pcs/pack)	3	800.00	2,400.00
	pc(s)	Gel pen, broad 1.0mm black	24	60.00	1,440.00
	pc(s)	Hand Soap, bar	30	40.00	1,200.00
	can(s)	Insecticide, aerosol type 600ml	30	520.00	15,600.00
	pc(s)	Marker, highlight, stabilo, pink	20	50.00	1,000.00
	pc(s)	Marker, permanent, felt tip, bullet type, black	24	47.00	1,128.00
	pc(s)	Marker, permanent, felt tip, chisel type, black	12	47.00	564.00
	ream(s)	Paper, 70gsm / 80 gsm, A4 210mm x 297mm, 500 sheets	100	245.00	24,500.00
	ream(s)	Paper, 70gsm / 80gsm, Legal 216mm x 330mm, 500 sheets	100	275.00	27,500.00
	pc(s)	Record Book, 218mm x 280mm (300 pages)	20	213.00	4,260.00
	Cart(s)	Ribbon Cartridge, Epson, S015639	10	250.00	2,500.00
	box(es)	Rubber band #16, small	10	30.00	300.00
	pc(s)	Scissor, 8 inches	10	60.00	600.00
	pc(s)	Scrub Sponge, 100mm x 75mm x 30mm	30	48.00	1,440.00
	pc(s)	Stapler HD 50/50 R	5	350.00	1,750.00
	pack(s)	Sticky Notes 15mm x 50mm, 5 colours	10	35.00	350.00
	pad(s)	Sticky Notes 30mm x 50mm, 100 sheets	10	15.00	150.00
	pad(s)	Sticky Notes 50mm x 75mm (2x3), 100 sheets	10	18.00	180.00
	pad(s)	Sticky Notes 75mm x 75mm (3x3), 100 sheets	5	25.00	125.00
	pc(s)	Tape, transparent width 24mm	20	20.00	400.00
	pack(s)	Toilet Tissue Paper, 2 ply, 12 rolls	80	170.00	13,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Jonie Rose Trading

Signature over Printed Name of Supplier

10/31/2023

Date

Very truly yours,

Engr. Charlito G. Rodriguez

General Manager

Funds Available

Rosario P. Legaspi

OIC - Division Manager B - Cash Management

ALOBS No. _____

Amount: _____