



BALANGA WATER DISTRICT

EGSA, Four-Lanes, Tuyo, Balanga City, Bataan 2100

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E-mail: balanga_water@yahoo.com

May 26, 2023

PC EXTREME COMPUTER TRADING

Capitol Drive, San Jose, Balanga City, Bataan

Attention: **MR. RYAN A. CANDICHOY**
Owner/Manager

Subject: **NOTICE TO PROCEED**

Dear Sir:

This is to inform you that **Purchase Order (P.O) Number PO-2023-05-000938** dated **May 16, 2023** has been approved. The Purchase Order covers the Procurement of **Supply and Delivery of one (1) unit laptop computer for office use (Finance Services Department)** in the amount of **EIGHTY THOUSAND PESOS ONLY (P80,000.00)**.

In view thereof, this Notice to Proceed is hereby issued to oblige you to initiate the performance of the terms and conditions of the said P.O and comply with applicable laws, rules and regulations.

Very truly yours,

ENGR. CHARLITO G. RODRIGUEZ
General Manager

PC EXTREME COMPUTER TRADING

MR. RYAN A. CANDICHOY
Owner/Manager

05-26-23
Date Received

Name: **Angeline M. San**
Signature: **Cashier C**
Date: **MAY 29 2023**