



28. Software Development Procedure

Defines how to create a custom software solution for Balanga Water Districts processes.

Office or Division:	Administrative Services Department			
Classification:	Highly Technical			
Type of Transaction:	G2G - Government to Government G2C - Government to Client			
Who may avail:	Balanga Water District			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Evaluation Form for Effectiveness of System Program (1pc., Original)		Administrative Services Division		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. None	1. The requesting party and the development team conduct a meeting to set the requirements to the met. Setting the constraints, features, end results, and the priorities for the custom software requested 1.1 Discussion of Development Team and Requesting Party 1.2 The team conduct research for the custom software	None	5 days	<i>Requesting Party Development Team</i>
2. None	2. The development team develop and write the code for the custom solution	None	25 days	<i>Development Team</i>



	based on the design stage and requirements set by the requesting party.			
3. None	3. The Quality Assurance Team conducts a series of tests in order to ensure code is clean and the goals of custom software are met.	None	25 days	<i>Quality Assurance Team</i>
4. None	4. The custom software is deployed on the servers and provided to the requesting party – either for demo or actual use.	None	5 days	<i>Requesting party</i>
5. None	5. The requesting party and development team conducts a meeting and review progress made towards completing the requirements. 5.1 The evaluation form on Effectiveness of System Program is to be accomplished by the requesting party.	None	2 hours	<i>Development Team</i> <i>Requesting Party</i>
Total:		None	60 days and 2 hours	